

South Central Local Schools
INTERDISTRICT OPEN ENROLLMENT GUIDELINES

The South Central Local Board of Education believes that students should, under certain prescribed circumstances, benefit from an interdistrict open enrollment policy. Guidelines for the transfer of students, based upon criteria established by the school's administration and in conjunction with recommendations from officials of the Ohio Department of Education, are listed below. These guidelines are intended to be consistent with Section 3319.98 of the Ohio Revised Code.

1. Applications for an interdistrict transfer **should be submitted to the Superintendent's office of the South Central Local School District.** Applications will be acted upon immediately. Parents/guardians must indicate acceptance of transfer within 24 hours. One application must be submitted for each student who requests an interdistrict transfer.

2. No interdistrict transfer will be permitted if the enrollment of the grade level being requested at South Cental exceeds the following limits at the time of application:

As of May 19, 2008:

Kindergarten -20 slots available

Grade 1 - 10 slots available

Grade 2 - 20 slots available

Grade 3 - 0 slots available

Grade 4 - 5 slots available

Grade 5 -12 Limits are on a course-by-course or section basis as the master schedule or course requirements permit, and shall normally not exceed 25 students.

No student, once accepted, will be displaced during the school year should enrollment exceed the limits stated above. The administration will determine building and classroom assignment.

3. Enrollment in a special program, e.g., gifted, learning disabled, developmentally handicapped, will dictate which building a student must attend, as units are placed in buildings according to space availability. When a request for transfer by a special education student would result in an increase in the enrollment of a cooperative special education unit, the fiscal agent superintendent shall approve all such requests

Enrollment in a special program, i.e., gifted, LD, DH, etc., will dictate which building a student must attend as many units are cooperative among several districts and may not be housed in the district to which the student has transferred. Special education program enrollment approval may not be made if the classroom unit capacity exceeds 75% of the maximum limit permitted by state special education rules.

4. School Districts, are not required to institute any special education programs to serve transfer students. If a student is evaluated for placement in a special education program, representatives of the district of residence must be invited to participate in the placement meeting.
5. All approved transfers are in effect for the next school year only, and may be discontinued at the discretion of the administration/Board in subsequent years.
6. Applicants shall be considered on a first-come, first-serve basis with an assurance that native (home) students will not be displaced. Participants in previous projects will be given preference.
7. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.
8. The South Central Local School District will accept no responsibility for the transportation of students to other districts unless it is deemed practical by the administration.
9. The South Central Local School District may deny enrollment to students who have been expelled or suspended for ten (10) or more consecutive days in the current term or the immediately preceding term.
10. For one student who is part of a multiple-member family request for admission, and whose enrollment would exceed the above limits while the other family members enrollment would not, the superintendent may waive the limits for the one student only.
11. When a student wishes to attend the **EHOVE Joint Vocational School (JVS)** serving the South Central Local School District, the JVS administrator should be contacted to ascertain the availability of the desired program.

**SOUTH CENTRAL SCHOOL DISTRICT
INTERDISTRICT OPEN ENROLLMENT APPLICATION
RELEASE OF SCHOOL RECORDS AUTHORIZATION**

2008-2009 SCHOOL YEAR

PLEASE PRINT ALL INFORMATION AND RETURN AS SOON AS POSSIBLE

Grade completed for school year 2007-2008 _____

Grade Level for **NEXT** school year 2008-2009 _____

Name of Student _____ S.S. # _____

Birthdate _____ Race _____ Sex _____

Name of School Attended in 2007-2008 _____

Parent/Guardian's Name _____

Address _____

Phone _____
Home _____ Work _____

List Courses Requested For High School:

_____ ; _____ ; _____ ; _____ ; _____

Please Check Areas Appropriate To This Child:

_____ Developmentally Handicapped

_____ Speech

_____ Learning Disabled

_____ Home Instruction

_____ Joint Vocational School

_____ Other; Explain

_____ Severe Behavioral Handicapped

**PERMISSION TO RELEASE RECORDS AND INFORMATION TO SOUTH CENTRAL
SCHOOLS IS GRANTED FOR THE STUDENT LISTED ABOVE WITH THE
FOLLOWING SIGNATURE ON THIS APPLICATION:**

Parent/Guardian Signature _____ Date _____

APPLICATIONS SHOULD BE SENT TO THE SUPERINTENDENT'S OFFICE AS SOON AS
POSSIBLE. APPLICATIONS WILL BE BASED ON A FIRST COME, FIRST SERVE BASIS.

Inaccurate or incomplete information provided may disqualify the application for approval.

-Over-

Please identify the status of our request. Your request may be given preference for only the following according to South Central Board Policy, and all applications are on a first come, first served basis. Check only those that apply to your situation.

_____ Prior Tuition Student

_____ Prior Year Open Enrollment Student

_____ Member of Same Family In Residence Admitted to South Central

_____ Former District Resident or Native Student

List Former Address: _____

List Residence Year(s) Date(s): _____

_____ Grandparent is currently a district resident. List name of grandparent: _____
Address: _____
Phone: _____

_____ Parent is a South Central graduate or former South Central student:

Parent Name: _____
(Include Maiden Name, if Applicable)

List Former South Central Address: _____

List Years of Attendance: _____

List Year of Graduation from South Central _____
(If Applicable)

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(For Office Use Only)

Interdistrict Enrollment Application

Received by _____

Date _____ Time _____

Approved by _____

Rejected by _____

Reason(s) _____

No student shall be denied admission to the South Central School District or to a particular course or instructional program or otherwise discriminated against for reasons of race, color, national origin, sex and handicap for any other basis of unlawful discrimination.