



**South Central
Elementary &
Middle School**

**South Central
High School**

South Central Local School District

Board-approved

Drug Testing Policy

Adopted May 16, 2006

Revised June 8, 2010

DRUG TESTING POLICY SOUTH CENTRAL LOCAL SCHOOLS

The SOUTH CENTRAL Board of Education Drug Testing Policy was formed because of a concern that alcohol and illicit drugs may be used by students involved in extracurricular activities within the district. This policy acknowledges that extracurricular activities are an integral part of the entire educational program. Through participation in extracurricular programs, students are provided an opportunity for education and character-building experiences. The SOUTH CENTRAL Board of Education desires to implement a policy which will attempt to provide this district with a safe and healthful environment. This policy reflects the SOUTH CENTRAL Board of Education and the community's strong commitment to establish a truly drug and alcohol free environment for those students involved in extracurricular activities. This policy applies to all students involved in competitive extracurricular activities from grade 7-12. For purposes of this policy and in accordance with the law, "competitive extracurricular activities" means any extracurricular activity for which the Board of Education issues a supplemental contract.

PURPOSE OF THIS POLICY SHALL BE:

1. To provide a healthy and safe environment to all students participating in an extracurricular program.
2. To discourage all students involved with extracurricular activities from using drugs and alcohol.
 - a. Students will assume all responsibility for regulating their personal lives in ways that will result in their becoming healthful members of a team and worthy representatives of the school and community.
3. To provide these students with the opportunity to become leaders in the student body for a drug free school.
4. To provide solutions for the students who do use drugs and alcohol.
5. To provide the athletic department and other extracurricular programs with positive guidelines and disciplinary policies for violations of the drug free policy.
6. To encourage those students who participate in extracurricular programs in the SOUTH CENTRAL school district to remain drug free and alcohol free.

DEFINITIONS

1. **STUDENT PARTICIPANT**

Any person participating in the SOUTH CENTRAL Schools, grades 7-12, athletic program and/or contests under the control and jurisdiction of the SOUTH CENTRAL Schools and/or the Ohio High School Athletic Association (OHSAA), any board approved competitive non-graded extracurricular activity, and/or any student driver.

2. **ATHLETIC SEASON**

In-season start dates will begin as published by the Ohio High School Athletic Association or sanctioning organization and continue until the completion of awards program for that sport for the SOUTH CENTRAL Schools. There are three athletic seasons: Fall, Winter, Spring.

3. **EXTRACURRICULAR SEASON and STUDENT DRIVER**

In-season start dates will begin with the first scheduled rehearsal/practice and continue until the final performance/contest. Student driver season will begin with the first day student has registered his/her vehicle with the school and end on the last student school day. Students who do not register with the school will not be permitted to drive to school.

4. **RANDOM SELECTION**

A system of selecting student participants for drug and alcohol testing in which each participant shall have a fair and equitable chance of being selected each time selections are required.

5. **ILLEGAL/ILLICIT DRUGS**

Any substance included in U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.

6. **ALCOHOL**

Any intoxicating liquor, beer, wine, mixed beverage, or malt liquor beverage as defined in the Ohio Revised Code Section 4301.01. The term "alcoholic beverage" includes any liquid or substance, such as "near beer" which contains alcohol in any proportion or percentage. The term "alcoholic beverage" does not include a substance used for medical purposes in accordance with directions for use provided in a prescription or by the manufacturer and in accordance with school district policy and rules related to the use of prescription and non-prescription drugs, provided the substance is a) authorized by a medical prescription from a licensed physician and kept in the original container, which shall state the student's name and directions for use or b) an over-the-counter medicine.

TYPES OF TESTING

1. TEAM/ACTIVITY TESTING

With the process determined and communicated at the beginning of each academic year, all eligible student participants will submit to urine drug and/or alcohol testing, either by an all-participant testing at the beginning of each season (to be completed within the first two weeks of the season on a specified date and time), or random testing throughout the season, or a combination of both. The collection process will take place on school property or at a Board of Education approved testing facility. The Head Coach/Advisor is responsible for ensuring that all student athletes and their parent/guardian/custodian properly sign the INFORMED CONSENT AGREEMENT prior to testing. Any student moving into the District shall be tested at the next randomly chosen testing time. Any student who registers his/her vehicle throughout the school year shall be tested at the next randomly chosen testing time.

2. RANDOM TESTING

Random testing shall be done throughout the season. Each random testing session may have up to 50% of its student participants tested per random selection. A student participant may be tested more than once per season. In the event of a positive result, the specimen will be sent to a laboratory for confirmation of results.

a. Random selection of student athletes:

The Athletic Director, under the Principal's supervision, will use a system to ensure that students are selected in a random fashion. This system may include computer generated random numbers or names or by pulling numbers from a pool of numbers equal to the number of eligible student athletes.

b. Scheduling of random testing:

Random testing will be unannounced. The day and date will be selected by the Athletic Director and confirmed with the building administrator. Random testing may be done weekly.

3. DRUGS FOR WHICH PARTICIPANTS MAY BE TESTED:

LSD, Alcohol, Marijuana, Amphetamines, Methadone, Anabolic Steroids, Methaqualone, Barbiturates, Nicotine (Tobacco), Benzodiazepines, Opiates, Cocaine, Propoxyphene (Darvon) or any substance included in U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.

4. COLLECTION PROCESS

The student will be notified to report to the collection site. A specimen from the student will be collected as follows and all students must follow this process:

- All students must have a picture ID or be identified by the Athletic Director or Principal. No exceptions will be allowed.
- Drug testing area must be secured during the testing.
- Only lab technicians and students will be witness to the test.

- Privacy must be kept for all students.
- All reasonable efforts will be made to have random testing done during student lunch hour. Only administratively excused reasons will exclude a randomly selected student from testing.
- *The Athletic Director/Advisor is responsible for ensuring that all of the forms are completed and signed by both parent/guardian/custodian and student. No student is to enter the collection site until forms, money and proper ID are completed.*
- When students arrive and cannot give a sample, they will need to start drinking water, pop or juice. After 36 oz. the human body will need to urinate.
- Any student who is taking a medication must bring the bottle to the collection site. It must be a current prescription in the student's name. The administration must see the bottle with the current date of prescription (drugs of exception are most over the counter, birth control, normal aspirin, Tylenol, Excedrin, Advil, etc.)
- No bags, backpacks, purses, cups, containers or drinks will be allowed to enter the collection area. All coats, vests, jackets, sweaters, hats, scarves or baggy clothing must be removed before entering the collection site. Only pants and t-shirts or dresses may be worn in the collection area. Any infringement of the rules will result in the student taking the test over.
- Students processed by the lab technician who cannot produce a sample will be kept in a secured area to wait until they can test. If they leave this area they will not be allowed to test. They are not to have contact with anyone until after the sample is given.
- Students will be asked to hold out their hands and a sanitizer will be put on their hands. The bathroom personnel will add a dye to the toilet.
- Students will be asked to urinate directly into the collection cup given to them by the lab personnel. The lab technician will stand outside the stall and listen for normal sounds of urination.
- Any and all adulteration of the specimen will be detected and considered the same as a test refusal or 1st time infraction. (The lab checks every sample for adulteration, such as additives you drink or add to urine to change the sample.)
- Adulterations: The administration will treat adulterations and diluted samples as first time offenses. They are not called positives but have the same consequences. A retest will be required within 24 hours.
- Any suspicion of tampering with the sample will be brought to the tester's attention. The sample will be sent to the lab for immediate confirmation of tampering.
- The sample must be taken in one attempt and be at least 30 ml in size. The student must hand the cup to the lab technician.
- Students are not to flush the toilets or urinals. In the event that a student flushes the toilet he or she will be required to give a new sample immediately or the sample will be invalid.
- With student watching, the lab technician will recap the sample and hand it to the student who must then return it to the intake technician. In the event that the student does not hand the cup directly to the intake technician, the sample is invalid and a new sample must be taken. If the student leaves the collection area or walks out to talk with anyone, the sample will be invalid and the student will have to give another sample.
- This collection procedure is subject to change because of procedural requirements by the testing agency. The School Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.
- Any student that tests positive may have to be tested weekly for the term of a 5 week program with drug counseling at the expense of the student and or parent. Testing will

be done by Great Lakes Biomedical only so long as this is the company the school selects.

5. RESULTS OF A POSITIVE TEST

Any positive urine drug test results will be made known to the building administrator, who in turn will notify the parents/guardians/custodians and student. The Building Principal will be responsible to determine if the urine testing positive for drugs is the result of illicit use or from prescribed medications showing up in the urine. If the student is taking a prescribed medication, the proper form must be on file in the Principal's office.

Whenever a student participant's test result indicates the presence of illegal drugs or banned substances, *with the exception of nicotine*, the following will occur:

- a) A parent/guardian/custodian will be notified and the sample will be sealed and sent to a lab for confirmation. Lab confirmation determines a final positive test.

6. IF A POSITIVE TEST OCCURS – ILLICIT DRUGS/ALCOHOL ONLY:

■ The first violation

For the first positive result, the student participant will be given the option of:

- A) The student will have to make an appointment with a certified chemical dependency counselor (or at an agency certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services) for chemical dependency assessment and then follow the recommendations of the counselor. The parent/guardian/custodian is responsible for all expenses and for providing the Athletic Department/Other with documentation that the student participant completed all recommendations of the counselor. The student participant will be denied participation for a minimum of 20% of the season (or its equivalent (20% of the practices/events for the calendared event) for competitive non-graded extracurricular activities). The parent/guardian/custodian and student will meet with the Athletic Director/Other, the coach/advisor, and a building administrator to determine reinstatement. The student may be required, at parent/guardian/custodian expense, to submit to weekly testing for the remainder of the current season.

OR

- B) Denial of participation in interscholastic athletics and/or extracurricular activities for the remainder of the current season and for that year.

■ The Second violation

The student is denied participation for one calendar year from the date of notification of the violation.

■ The Third violation

The student is permanently denied participation in any extracurricular activities for the remainder of his/her schooling at SOUTH CENTRAL local schools.

Violations are accumulative throughout the student's school career. (Grades 7-12)

7. IF A POSITIVE TEST OCCURS – NICOTINE ONLY:

For nicotine violations only, the following process will be enforced:

FIRST VIOLATION NICOTINE

No participation until the following occurs:

1. In house counseling from High School Principal. Motivational Talk!
2. Must read an educational pamphlet/powerpoint presentation on the dangers of nicotine. Fill out worksheet and pass a quiz.
3. Parents or guardian shall pay for a negative test for the substance abused, and schedule test at a school-approved facility.
4. Must be completed before participation in current extra curricular activity or **to be eligible for next season**

SECOND VIOLATION NICOTINE (This will be equal to step one for illicit drugs)

Automatic loss of 20% of current season and practices, or equivalent of 20% of practices/events for the calendared event.

The following must occur before continuing the remaining of the season:

1. Counseling off campus with parents or guardian and a tobacco education program.
2. Parents or guardian pay for a retest of the negative test for the substance abused.
3. Must be completed before participation in current extra curricular or next season

THIRD VIOLATION NICOTINE (This will be equal to step two for illicit drugs)

Loss of participation for remainder of the school year in any extra curricular privilege

The following must occur before beginning practice or participation in any extra curricular activity the following contract year:

1. Counseling off campus with parents or guardian and a tobacco education program.
2. Parents or guardian pay for a negative test for the substance abused

8. SELF REFERRALS

No Self Referrals (If a student admits use, we would want student to be able to access help as indicated in Step 1)

9. ADDITIONAL INFORMATION

A contract year would represent the first day of school or the first practice of a fall sport until the last day of school or the completion of a spring sport.

If a student is unable to provide sample in the time allotted they must provide a negative sample within 24 hours, but fluids must be available and given.

Team Testing to be scheduled by Athletic Director.

Random test to be scheduled by Great Lakes, Superintendent notified day before.

Student and Parent/Guardian have the right to appeal to the Board of Education and 2nd or 3rd violation of the drug testing policy for illicit drugs/alcohol. The decision of the Board of Education is final.

10. STUDENT PROCEDURAL SAFEGUARDS

No student participating in this testing program shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities, absent legal compulsion by valid and binding subpoena or other legal process, which the District shall not solicit in the event of service of any such subpoena or legal process, and the student and the parent/guardian/custodian will be notified at least 72 hours before response is made by the district.

The records of all students who tested negative will be destroyed at the end of the school year. Only those records of those students who tested positive and whose penalties transcend the school year into subsequent school years shall have their records maintained, adhering to school district record possession policies and procedures.

**SOUTH CENTRAL LOCAL SCHOOLS INFORMED
CONSENT AGREEMENT**

STUDENT NAME _____

GRADE _____

AS A STUDENT:

- I understand and agree that participation in athletic and/or non-graded extra curricular activities is a privilege that may be withdrawn for violations of the SOUTH CENTRAL LOCAL Schools Drug Testing Policy.
- I have read the Drug Testing Policy and thoroughly understand the consequences that I will face if I do not honor my commitment to the Drug Testing Policy.
- I understand that when I participate in any athletic and/or non-graded extra curricular activities program I will be subject to initial and random urine drug & alcohol testing, and if I refuse, I will not be allowed to practice or participate in any extra curricular activities. I have read the informed consent agreement and agree to its terms.
- I understand this agreement is binding while I am a student in the SOUTH CENTRAL LOCAL school system.

STUDENT SIGNATURE

DATE

AS A PARENT/GUARDIAN/CUSTODIAN:

- I have read the SOUTH CENTRAL LOCAL school district drug testing policy and understand the responsibilities of my son/daughter/ward as a participant in extra curricular activities in the SOUTH CENTRAL LOCAL school district.
- I pledge to promote healthy lifestyles for all student athletes in the SOUTH CENTRAL LOCAL school system.
- I understand that my son/daughter, when participating in any extra curricular program, will be subject to initial and random urine drug and alcohol testing, and if he/she refuses, will not be allowed to practice or participate in any extra curricular activities. I have read the informed Consent Agreement and agree to its terms.
- I understand this agreement is binding while my son/daughter is a participant in extra curricular in the SOUTH CENTRAL LOCAL school district.

PARENT/GUARDIAN/CUSTODIAN SIGNATURE

DATE

PARENT GUARDIAN/CUSTODIAN PRINTED NAME

WORK PHONE

INFORMED CONSENT AGREEMENT

As parent guardian/custodian, I/We hereby consent to allow the student named on the reverse side to undergo urinalysis testing for the presence of illicit drugs, alcohol, or banned substances in accordance with Policy and Procedures for Drug Testing of the SOUTH CENTRAL LOCAL School District.

As parent guardian/custodian, I/We understand that testing will be administered in accordance with the guidelines of the SOUTH CENTRAL LOCAL School District Drug Testing Policy for student participants.

As parent guardian/custodian, I/We understand that any urine sample taken for drug testing will be tested only by a Board approved company.

As parent guardian/custodian, I/We hereby give our consent to the company selected by the SOUTH CENTRAL LOCAL School Board of Education, its employees, or agents, together with any company, hospital, or laboratory designated to perform urinalysis testing for the detection of drugs.

As parent guardian/custodian, I/We further give our consent to the company selected by the SOUTH CENTRAL LOCAL Board of Education, its employees, or agents, to release all results of these tests to designated School District employees or agents. As parent guardian/custodian, I/We understand that these results will also be available to us upon request.

I, the student, hereby authorize the release of the results of such testing to my parent/guardian/custodian.

As parent guardian/custodian, I/We hereby release the SOUTH CENTRAL LOCAL School Board or Education, its employees or agents from any legal responsibility or liability for the release of such information and records.

This will be deemed a consent pursuant to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g as amended, and the Ohio Revised Code 3319.321, for the release of the test results as authorized by the Informed Consent Agreement or as required by law.